

For Plan Contributors

TRANSITIONING TO DIGITAL SURVEY PLANS

WHAT'S CHANGING?

In early 2023, online plan lodgment will move to NSW LRS Connect and the ePlan lodgment portal will be decommissioned. After this move, plan contributors such as reviewers, legal practitioners, valuers and alternate lodging parties must have a NSW LRS Connect user account in order to participate in the online plan registration process.

NEW FEATURES

Plan Workspaces

A secure online facility to store plan documents and update them as required alongside the development process.

With NSW LRS Connect you can link to one or more organisations to see all their plan workspaces. Workspaces can also be shared individually with plan contributors.

Role-specific functionality

Several user roles are supported within NSW LRS Connect, each with role-specific functionality.

Online Form Builders

Generate administration sheets and Section 88B Instruments online with pre-populated land registry data.

Forms generated this way contain fewer errors and produce lower requisition rates.

Collaboration with registered surveyors and other professionals

Collaborate with others online to prepare, review, and finalise plan documents including plan forms and Section 88B Instrument terms.

Online lodgment by alternate parties

NSW LRS Connect enables registered surveyors to elect to share a plan workspace with an alternate lodging party who can then gather consents and lodge the plan online on their behalf.



NSW LRS Connect User Roles

Organisation Administrator

Each organisation may have a number of administrators. Administrators can approve or deny any user trying to link to the organisation.

Registered Surveyor

Registered surveyors oversee the plan registration process from plan workspace creation and pre-allocated plan number generation until survey certificate furnishing and plan lodgment.

Other Linked User (Non-Surveyor)

A surveyor or organisation may 'link' another user to contribute to their workspaces. This may typically include Legal Professionals or other Plan Workspace Contributors.

Shared User

Shared users are similar to linked users except their access is restricted to a specific workspace.



Industry backed mandates

Once the online plan lodgment portal moves to NSW LRS Connect, NSW LRS will continue to accept over-the-counter lodgments of paper plans for around 12 months, while we continue to consult with industry on the reform.

At the conclusion of this period, it is proposed that mandates will support an online plan creation to registration process and a move to 100% online lodgment of plans.

The proposed procedural mandates would require all plans to be prepared and lodged online using the NSW LRS Connect plan preparation process and include the following:

- All plans must have a pre-allocated plan number generated prior to lodgment
- All administration sheets and Section 88B Instruments must be prepared using the NSW LRS Connect online form builders
- All survey certificates must be endorsed online via NSW LRS Connect
- All survey plans must be lodged online via NSW LRS Connect

Get ready

- Attend a [NSW LRS training session](#) to learn about the new features being released in NSW LRS Connect
- Email communications@nswlrs.com.au to subscribe to the latest news

Transitional information

- A weekend shutdown will occur to migrate data from ePlan to NSW LRS Connect
- Any plan already lodged via ePlan prior to this date will be migrated to NSW LRS Connect, with any subsequent re-lodgments to occur via NSW LRS Connect

More information

For more information, contact:

NSW Land Registry Services
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Digital Survey Plans Program
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