

Lodgment Rules Exceptions List

New South Wales Lodgment Rules version 2.2

Updated 1 July 2026

Acknowledgement of Country

The NSW Department of Customer Service acknowledges the Traditional Custodians of the lands where we work and live. We celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of NSW.

Lodgment Rules Exceptions List

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Purpose of this list

This instrument specifies the exceptions for the purposes of Lodgment Rules version 2.2:

- Rule 10 (Dealing with Exception) – Part 1 of this list
- Rule 5 (Miscellaneous Dealing) – Part 2 of this list
- Rules 7.2.1 and 7.3.1 (Digital Forms) – Part 3 of this list.

If you are lodging a document that relies on an exception under Parts 1 or 2, you must submit a Lodgment Rules Exception Form in accordance with the Lodgment Rules.

The Registrar General will provide a 20-business-day notice period for any amendment to the exceptions by publishing them in advance on the Office of the Registrar General website.

Assistance

For assistance:

- on how to complete a Dealing with Exception, please see the Registrar General's Guidelines for lodging a Dealing with Exception
- with Parts 1 and 2 please contact NSW Land Registry Services at eConveyancingNSW@nswlrs.com.au
- with Part 3, unless otherwise stated below, please contact NSW Land Registry Services at connect@nswlrs.com.au or on 02 8776 3575 (for regional callers, 1300 396 076).

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Part 1 – Dealing with Exception (DwE)

The following dealings can be lodged using the DwE for any reason, unless otherwise specified:

Note: Where a sub-number exists in an exception category, the applicable sub-number must be stated on the Lodgment Rules Exception Form.

1.	General Exception 1.1 any paper dealing properly completed, signed and dated before 11 October 2021 1.2 any dealing affecting a lease folio title 1.3 where a mainstream dealing(s) must be lodged together with a residual document(s) Note: In this scenario all the dealings will need to be lodged as a Dealing with Exception. For example, for a lodgment case which has a transfer lodged and a surrender of lease, both dealings will revert to paper and be lodged as a Dealing with Exception. 1.4 transactions not suitable for electronic lodgment: 1.4.1 where written evidence from Revenue NSW is furnished to NSW LRS confirming that the transaction cannot be processed electronically 1.4.2 where written evidence from the ELNO is furnished to NSW LRS confirming that the transaction cannot be processed electronically 1.4.3 where written evidence from NSW LRS is furnished confirming that the transaction cannot be processed electronically 1.5 dealing affecting part of an Auto Consol 1.6 where an encumbrance must be noted on a dealing.
2.	Action affecting Crown Land (<u>19MA</u>)
3.	Amendment of Development Contract (<u>21CSD</u>)
4.	Amendment of Management Statement (<u>21CSM</u>)
5.	Amendment of Strata Development Contract (<u>15SA</u>)
6.	Annulment of Bankruptcy (<u>04BAN</u>)
7.	Application for a Possessory Title (<u>04YA</u>) 7.1 affecting part of the land or a manual title (i.e. a Volume Folio for which a computer folio has not be created).
8.	Application for Preparation of Lapsing Notice (<u>08LX</u>) 8.1 where a caveat(s) is recorded against an interest (e.g. if a lease wishes to lapse a caveat recorded against the registered lease).
9.	Application to Record Writ (<u>09W</u>) 9.1 where a writ is affecting a registered interest.
10.	Application for Recording of Road Action Affecting a Western Lands Lease (<u>19MB</u>)

11.	Application for Removal of Notification (<u>17BD</u>)
12.	Application for Removal of Restrictions (<u>13KR</u>)
13.	Application to Record a Registered Deed on a Qualified Title (<u>17QD</u>)
14.	Application to Record a Subsisting Interest on a Qualified Title (<u>17QS</u>)
15.	Application to Record Property Seizure Order (<u>09PS</u>)
16.	Bankruptcy Application (<u>04BAP</u>) 16.1 where the application affects a bankrupt lessee, mortgagee or chargee.
17.	Cancellation of Recording of Abandoned Easement (<u>20EA</u>)
18.	(Deleted)
19.	Caveat (<u>08X</u>) 19.1 that only affects part of the land in a folio of the Register 19.2 lodged against premises contained in a lease 19.3 affecting a registered interest (e.g mortgage, lease or charge) 19.4 lodged pursuant to 74O of the <i>Real Property Act 1900</i> .
20.	Change of Address for Service of Notices on Caveator (<u>08CX</u>) 20.1 where a registered interest in land such as a lease or mortgage is affected
21.	Change of Name of Caveator (<u>08CX</u>) 21.1 where the caveat is recorded against a registered interest in land such as a lease or mortgage.
22.	Change of Name of Lessee, Mortgagee or Chargee (<u>10CN</u>) 22.1 where a registered sub-lease or sub-mortgage is affected.
23.	Charge (<u>06C</u>) 23.1 where a registered interest in land such as a lease or mortgage is affected.
24.	Conservation Agreement (<u>13NP</u>)
25.	(Deleted) 25.1 (deleted)
26.	Discharge of Charge (<u>06DC</u>) 26.1 where a registered interest in land such as a lease or mortgage is affected 26.2 that does not affect all the chargees (when there are multiple chargees) 26.3 that does not affect all the chargers (when there are multiple chargers).
27.	Discharge of Mortgage (<u>05DM</u>) 27.1 that only affects part of the land in a folio of the Register

	27.2 that does not affect all the mortgagees (when there are multiple mortgagees) 27.3 that does not affect all the mortgagors (when there are multiple mortgagors) 27.4 where the mortgage to be discharged is a sub-mortgage, mortgage of lease or mortgage of charge.
28.	Extinguishment of Obsolete Restrictive Covenant (13RCE)
29.	Foreclosure (04FM)
30.	Instrument of Conversion (21CE)
31.	Instrument of Severance (21CIS)
32.	Lease (07L) 32.1 by a life tenant 32.2 where the tenant is the lodging party 32.3 by a mortgagee or chargee in possession 32.4 (deleted) 32.5 (deleted) 32.6 by National Parks and Wildlife i.e. Kosciuszko leases 32.7 by the Land Administration Ministerial Corporation 32.8 where an easement is being created or reserved during the term of the lease 32.9 of premises for a term exceeding 25 years which is reliant on a registered plan or memorandum 32.10 of a public reserve 32.11 by less than all of the registered proprietors 32.12 including a carry-over term 32.13 for the life of the lessee or for the life of another person 32.14 with an uncertain term or a term measured in other than days/years, including where the lease commences on the happening of a certain event 32.15 where a leasehold title is to be created 32.16 (deleted) Note: Where a Sublease (07SL) is lodged, exception items 32.1 to 32.15 may apply.
33.	Lease by a Crown Land Manager (07LC)
34.	Lease by a Reserve Trust (07LR)
35.	Lease by the State of New South Wales (07LNSW)
36.	Mortgage (NMF) 36.1 over an interest (such as a mortgage, lease or charge), share in land or part of the land in a folio of the Register. 36.2 that does not affect all the registered proprietors.

36A	Modification of Easement (20EM)
37.	Native Title Determination (17NT)
38.	Notice of Conversation of Strata Lot to Common Property (15CD)
39.	Notice of Death (02ND) 39.1 where a registered interest in land such as a lease or mortgage is affected 39.2 of a life tenant for the termination of a life estate.
40.	Order Affecting a Strata Scheme (15SO)
41.	Positive Covenant (13PC) 41.1 where the prescribed authority is not represented by a legal practitioner or licensed conveyancer or is otherwise not a Subscriber (until such time that the 13PC moves to a single party dealing).
42.	Postponement of Mortgage (05PM)
43.	Property Vegetation Plan (13VP)
44.	Record the State of New South Wales as Registered Proprietor of Fee Simple (19MR)
45.	Restriction on the Use of Land by a Prescribed Authority (13RPA) 45.1 where the prescribed authority is not represented by a legal practitioner or licensed conveyancer or is otherwise not a Subscriber (until such time that the 13RPA moves to a single party dealing).
46.	Request (11R)
47.	Request to Record Retirement Village Memorandum (11RM)
48.	Surrender of Lease (07DL) 48.1 that only affects part of a leased premises 48.2 affecting a Crown land tenure term lease or Crown land Real Property Act lease 48.3 affecting a lease carried forward as a subsisting interest, i.e. 'Bk... No... Lease To...'
49.	Termination of Strata Scheme (15ST)
50.	Transfer (01T) 50.1 creating a life estate and estate in remainder 50.2 that only affects part of the land in a folio of the Register 50.3 where execution by a person other than the registered proprietor is required, such as court officer or a guardian when a person's estate is subject to management under the <i>NSW trustee and Guardian Act 2009</i> . 50.4 where the transfer involves transactions or obligations outside of the Torrens Register for example where the transaction (or chain of transactions) involves:

	50.4.1 properties located in other jurisdictions 50.4.2 the purchase or sale of a company title unit 50.4.3 handing over old system documents relating to qualified or limited title (or both) 50.4.4 financial settlement that includes the transfer of a Water Access Licence 50.4.5 sales of businesses where the subject matter of the sale involves assets other than interests in land Note: 50.4 also applies to other transfer dealing types, as noted below under each of the applicable dealings.
51.	Transfer by Chargee Under Power of Sale (01CT) 51.1 affecting a lease 51.2 where the transfer includes an easement 51.3 where exception 50.4 applies.
52.	Transfer by Mortgagee Under Power of Sale (01TP) 52.1 affecting a lease 52.2 where the transfer includes an easement 52.3 where exception 50.4 applies
53.	Transfer by Way of Discharge of Mortgage (01DT)
54.	Transfer Creating a Profit a Prendre or Forestry Right (01TH) 54.1 that only affects part of the land in a folio of the Register 54.2 where exception 50.4 applies
55.	Transfer for Public Reserve or Drainage Reserve (01TD) 55.1 that only affects part of the land in a folio of the Register.
56.	Transfer Granting Easement (01TG) 56.1 where the dominant tenement is a registered lease or land that has not been brought under the provisions of the <i>Real Property Act 1900</i> (e.g. Old System land) 56.2 where a writ is recorded on title 56.3 where exception 50.4 applies.
57.	Transfer Granting Easement etc Over Own Land (01TO) 57.1 where a writ is recorded on title 57.2 where the easement is granted by a mortgagee or charge in possession 57.3 where exception 50.4 applies.
58.	Transfer including Covenant (01TCV) 58.1 where a writ is recorded on title

	58.2 where exception 50.4 applies.
59.	Transfer included Easement (01TE) 59.1 that only affects part of the land in a folio of the Register. 59.2 where the dominant tenement is Old system land or an easement in gross 59.3 where a writ is recorded on title 59.4 where exception 50.4 applies.
60.	Transfer of a Profit a Prendre of Forestry Right (01TI) 60.1 where a writ is recorded on title 60.2 where exception 50.4 applies
61.	Transfer of a Timeshare (01TF) 61.1 where a writ is recorded on title 61.2 where exception 50.4 applies.
62.	Transfer of an Estate-In-Reminder (01TK) 62.1 where a writ is recorded on title 62.2 where exception 50.4 applies.
63.	Transfer of Interest (01TL) 63.1 that does not affect all the mortgagees (when there are multiple mortgagees) 63.2 that affects a mortgage of a lease Note: A Transfer of Interest which affects a lease, must be lodged as a Transfer of Lease 63.3 where exception 50.4 applies
64.	Transfer of Lease (01TL) 64.1 affecting a Crown land tenure Term lease or a Crown land Real Property Act lease 64.2 affecting a lease carried forward as a subsisting interest, i.e. 'Bk... No... Lease To...' 64.3 where exception 50.4 applies
65.	Transfer of Minerals or Coal (01TQ) 65.1 where a writ is recorded on title 65.2 where exception 50.4 applies
66.	Transfer Releasing Easement (01TR) 66.1 lodged by a mortgagee or charge in possession of the dominant tenement 66.2 releasing a profit a prendre or forestry right Note: this exception 66.2 also applies when a Cancellation of Easement form 20ECE is modified to cancel a profit a prendre or forestry right.

	66.3 where exception 50.4 applies.
67.	Transfer Severing Joint Tenancy (01TJ) 67.1 where a registered interest in land such as a sub-lease or sub-mortgage is affected.
68.	Transfer without Monetary Consideration (01TWC) 68.1 where a life estate and estate in remainder is created or affected 68.2 where exception 50.4 applies 68.3 that only affects part of the land in a folio of the Register 68.4 where execution by a person other than the registered proprietor is required, such as a court officer or a guardian when a person's estate is subject to management under the <i>NSW Trustee and Guardian Act 2009</i> 68.5 involving a Registered Native Title Body Corporate (RNTBC).
68A	Transfer and Closure of Crown Road (01TU)
68B	(Deleted)
69.	Transmission Application (03AD/03AE) 69.1 where an interest in land is affected (e.g. a mortgage, lease or charge) 69.2 where a life estate and estate in remainder is created by the transmission application 69.3 where an estate in remainder is affected.
70.	Variation of Easement (20EV) 70.1 a variation to the terms or site of a profit prendre or forestry right.
71.	Variation of Electricity Network Assets Lease (07VA)
72.	Variation of Lease (07VL) 72.1 where either the lessor or lessee are not represented by a legal practitioner or licensed conveyancer (until such time the VL has moved to a single party dealing) 72.2 where a variation of lease affecting a lease carried forward as a subsisting interest, e.g, 'Bk... No... Lease to...'
73.	Variation of Mortgage (05VM) 73.1 where the variation affects an interest in land such as a mortgage of a lease or a sub-mortgage 73.2 that does not affect all the mortgagees (when there are multiple mortgagees).
74.	Withdrawal of Caveat (08WX) 74.1 that only affects part of the land 74.2 that does not affect all the caveators (when there are multiple caveators) 74.3 affecting a registered interest (e.g. a mortgage, lease or charge)

	74.4 where the caveat is withdrawn by a person other than the caveator.
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Part 2 – Miscellaneous Dealing

The following documents which do not have a Real Property Act land title reference, or where the land title is not electronically tradable can be lodged electronically using a prescribed title reference *NO/REF/99999* and submitted as a document in PDF format attached to the Miscellaneous Dealing.

The following transactions can be lodged using the Miscellaneous Dealing for the following reasons:

75.	Any transaction which: 75.1 affects more than 20 folios of the Register, which cannot be separated due to financial settlement 75.2 affects a Special Lease Title 75.3 at least one title in the transaction is not electronically tradeable – e.g. a Transfer affecting 20 titles, and one title is not electronically tradeable Note: Proof of the titles(s) not being electronically tradeable will be required. 75.4 the involved party's name is (A Minor) 75.5 affects a manual title where there is no computer folio created 75.6 Folio of the Register is partially cancelled.
76.	Memorandum (16LM)
77.	(Deleted) 77.1 (Deleted)
78.	Resumption of Non-RPA (00RA)/Primary Application (00PA)

Note: Documents such as a power of attorney can be lodged electronically for registration in the General Register. While it is not mandatory for such documents to be lodged electronically, it is a requirement that the Miscellaneous Dealing is used if they are to be lodged electronically. Lodging such documents electronically does not require a Lodgment Rules exception form.

Part 3 – Plans

On and from 1 July 2026, all administration sheets and section 88B instruments, that are to be electronically lodged with the plan, must be generated in NSW LRS Connect.

The following are exceptions to these requirements.

79.	Rules 7.2.1 and 8.3.1 (Digital Forms – administration sheets) 79.1 The plan was completed and signed by a registered surveyor prior to 1 July 2026. 79.2 The plan has a plan purpose of ‘Legal Road Network’ – <i>for redefining the Crown Road in the Western Land division to the existing road corridor.</i> 79.3 The plan has a plan purpose of ‘Strata Building Alteration’ – <i>for a change in the definition of a lot boundary by the removal of a structure or the building of a structure within an existing strata scheme.</i> 79.4 The plan has a plan purpose of ‘Leasehold Strata Building Alteration’ – <i>for a change in the definition of a lot boundary by the removal of a structure or the building of a structure within an existing leasehold strata scheme.</i> 79.5 The plan has a plan purpose of ‘Community Boundary Adjustment Plan’ – <i>for a boundary adjustment between the community association property (lot 1) and a development lot.</i> 79.6 Due to complexities or the nature of the plan or associated documents it is not practicable to generate an administration sheet in NSW LRS Connect. Requests for exceptions under this item must be initiated by contacting connect@nswlrs.com.au and will be assessed on a case by case basis.
80.	Rule 7.3.1 (Digital forms – section 88B instruments) 80.1 The plan was completed and signed by a registered surveyor prior to 1 July 2026. 80.2 The plan has a plan purpose of ‘Legal Road Network’ – <i>for redefining the Crown Road in the Western Land division to the existing road corridor.</i> 80.3 The plan has a plan purpose of ‘Strata Building Alteration’ – <i>for a change in the definition of a lot boundary by the removal of a structure or the building of a structure within an existing leasehold strata scheme.</i> 80.4 The plan has a plan purpose of ‘Leasehold Strata Building Alteration’ – <i>for a change in the definition of a lot boundary by the removal of a structure or the building of a structure within an existing leasehold strata scheme.</i> 80.5 The plan has a plan purpose of ‘Community Boundary Adjustment Plan’ – <i>for a boundary adjustment between the community association property (lot 1) and a development lot.</i> 80.6 Due to complexities or the nature of the plan or associated documents it is not practicable to generate a section 88B instrument in NSW LRS Connect. Requests for exceptions under this item must be initiated by contacting connect@nswlrs.com.au and will be assessed on a case by case basis.

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